

# WEEKLY TIME SHEET

Interlink Management Services Pty Ltd

Time Sheet for Week Ending \_\_\_\_/\_\_\_\_/\_\_\_\_

**Name:** \_\_\_\_\_

**Host:** \_\_\_\_\_ **Supervisor:** \_\_\_\_\_

**Casual Position:** \_\_\_\_\_

	Date	Start	Finish	Grade	Less Meals	Total Hours
Saturday						
Sunday						
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
<i>TOTAL HOURS (to the nearest 6 min block)</i>						

**Signature of Employers Supervisor:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Comments:**

**Employee Certification**

I have worked the above hours and in this time no accidents or incidents were sustained

**Signature of Employee:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Note: Wages will not be paid until you and the client have signed a time sheet

Not later than 10.00am each Friday

**Fax - 4954 0377**

